



Bureau of Highway Safety Checklist

*please print clearly

- Fill out one form per Child Safety Seat Checked -

Estimated in-kind time and dollar match

Total time (H) (M): _____

Dollar total: _____

- To be completed by site user -

Driver's Name (first, last): _____

Physical Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____

Vehicle Make: _____ Vehicle Model: _____ Vehicle Year: _____

I understand and agree that the sole purpose of this program is to help reduce the incidence of improper child safety seat installation; that this inspection is being provided as a free educational service to me; that this program cannot fully evaluate the quality, safety or condition of the child safety seat, any child safety seat provided or any component of my vehicle, including the seats or safety belts; and that this program cannot guarantee my child's safety in a vehicle collision. I understand that it is important to read and follow the instruction manuals for both the vehicle and the car seat. For these reasons, I hereby release the Maine Bureau of Highway Safety and any program participants from any present or future liability for any injuries or damages that may result from a vehicle collision or otherwise.

Driver and/or parent/legal care provider signature: _____

Date: _____

-To be completed by Site Technician-

Please check appropriate answer

1. Child Present: Yes No
2. Car seat uninstalled when arrived: Yes No N/A
3. Child's name (First, last): _____
4. Child's Date of Birth _____ **OR** Due Date _____
Weight _____ Height _____
5. Model Number and Manufacture Date of the car seat
Issued **OR** inspected:
 - a. Manufacturer _____
Model _____
 - b. Manufacture Date (MM/DD/YY): _____
 - c. Type of Child Restraint _____
(i.e., Rear Facing Only, Convertible, etc.)
6. Has the CSS been a recall: Yes No
Comment: _____
7. Has the CSS been involved in a crash: Yes No N/A
Comment: _____
8. Mark A for the where the child/CSS arrived and X for where the child/CSS left the site. Answer will differ for inspection and distribution sites

<u>D</u>		

INSPECTION INFORMATION:

9. CSS Installation & Use Findings
 - a. Installed in the Proper Direction: Yes No N/A
Comments: _____
 - b. Installed with Lower Anchors Correctly: Yes No N/A
Comments: _____
 - c. Installed with Seatbelts Correctly: Yes No N/A
Comments: _____
 - d. Tether Used Correctly: Yes No N/A
Comments: _____

e. Harness Straps Used Correctly: Yes No N/A
Comments: _____

f. Harness Clip Used Correctly: Yes No N/A
Comments: _____

g. CSS history known: Yes No N/A
Comments: _____

h. CSS missing labels or parts: Yes No N/A
Comments: _____

ADDITIONAL INFORMATION:

Discussed Airbags: Yes No

Comments: _____

Discussed unused seat belt dangers: Yes No

Comments: _____

Discussed Projectiles & Non-Regulated Products: Yes No

Comments: _____

Education materials given to site user: Yes No

Caregiver installed seat with technician: Yes No

If the inspected CSS had safety concerns was the caregiver provided a defect notice outlining issue(s): Yes No N/A

The Maine Bureau of Highway Safety does not provide car seats at no cost at car seat inspection locations. The partner site at its own discretion may privately fund car seats to distribute or solicit funding from other sources, otherwise, income eligible site participants should be directed to a distribution site for assistance.

Technician/Instructor Car Seat Installation Information:

Tech Name & Number: _____

Site user (parent/legal guardian) initials: _____

TECH COMMENTS:

